

## Recording project evaluation form

Engineer  
Project

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**Frequency response** Goal = Uncolored, even response throughout the spectrum with each part and overall mix. Individual part clarity, natural sound, consistency across the spectrum. No sibilance or plosives.

- Sibilance/plosives    Excessive low end    Lacking lows    Balanced response  
 Resonance/mud    Excessive high end    Lacking highs

Comments

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**Dynamics** Goal = Consistency across mix, no pumping/breathing. Punchiness, clarity from transients and effective use of processors. No undesired distortion, clipping. No listening fatigue (from too much normalization).

- Individual tracks jump in/out    Mix too compressed    Gating issues    Balanced mix levels  
 Noticeable compression    Distortion

Comments

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**Reverb/FX** Goal = balanced used of effects that blend all parts into one common "room" and sense of space. Creative, but doesn't stick out and call attention. Appropriate for style and current practice.

- Too much    Mismatch among tracks    Creative, but doesn't work    Works well in mix  
 Too little/none    Questionable choice

Comments

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**Panning/stereo imaging** Goal = Balanced use of L/R and F/B space through panning, effects, and EQ. Should be appropriate for style.

- Too radical    Too little (~mono)    Phase issues    Doesn't match style    Appropriate for style

Comments

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**Musical balance**      Goal = Balanced levels of all parts; sounds like one ensemble.

- Layers present    Part(s) stick out    Part(s) lost in mix    Solos stick out/too low    Musical blend

**Comments**

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**Overall musical impression**

- Not in same room    Too much experimentation    Appropriate/acceptable  
 Style mismatch    Performance problems

**Comments**

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**Documentation**

- |                     |                              |                                  |                                     |  |
|---------------------|------------------------------|----------------------------------|-------------------------------------|--|
| Track sheet         | <input type="checkbox"/> N/A | <input type="checkbox"/> Missing | <input type="checkbox"/> Incomplete | <input checked="" type="checkbox"/> Complete |
| Mic input sheet     | <input type="checkbox"/> N/A | <input type="checkbox"/> Missing | <input type="checkbox"/> Incomplete | <input checked="" type="checkbox"/> Complete |
| Take sheet          | <input type="checkbox"/> N/A | <input type="checkbox"/> Missing | <input type="checkbox"/> Incomplete | <input checked="" type="checkbox"/> Complete |
| Session notes       | <input type="checkbox"/> N/A | <input type="checkbox"/> Missing | <input type="checkbox"/> Incomplete | <input checked="" type="checkbox"/> Complete |
| Personal reflection | <input type="checkbox"/> N/A | <input type="checkbox"/> Missing | <input type="checkbox"/> Incomplete | <input checked="" type="checkbox"/> Complete |

**Comments**

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**Final CD Preparation**

- Label       N/A    Missing    Incomplete    Complete    Professional  
Recording level       Too low    Too high       Satisfactory

**Comments**

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**Teamwork**

- Poor cooperation    Unreliable    Good cooperation

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**Grade**

Documentation / CD Prep:

Recording quality:

**Final grade:**